

## Carbon Reduction Plan of Goodwin Malatesta Legal Costs Services Ltd

Publication date: 27 February 2026

### Commitment to Achieving Net Zero

Goodwin Malatesta Legal Costs Services Ltd is committed to achieving **Net Zero greenhouse gas emissions by 2050** for our UK operations, in line with the UK Government's Net Zero target.

We recognise our responsibility to minimise environmental impact and embed sustainable practices across all areas of operation.

### Baseline Emissions Footprint

Baseline emissions are a record of greenhouse gases produced prior to implementing any reduction strategies and serve as the reference point against which future reductions will be measured.

**Baseline Year:** 2025

### **Scope 3 Categories Included**

The following Scope 3 categories are included in this Carbon Reduction Plan:

- Employee commuting
- Business travel (rail/tube)
- Waste generated in operations
- Purchased goods and services
- Fuel- and energy-related activities (upstream electricity emissions)

**Baseline Year Emissions (2025)**

<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>	<b>Notes</b>
<b>Scope 1</b>	0.00	No company vehicles, no gas usage
<b>Scope 2 (Electricity)</b>	0.50	Based on office electricity spend (£750/year)
<b>Scope 3 – Employee Commuting</b>	2.27	Hybrid commuting: 8 employees + 2 directors, 1–2 office days/week
<b>Scope 3 – Business Travel</b>	0.10	20 return trips/year to London by rail/tube
<b>Scope 3 – Waste &amp; Purchased Goods</b>	0.90	Conservative estimate for small office operations
<b>Total Emissions</b>	<b>3.77 tCO<sub>2</sub>e</b>	Sum of Scope 1, 2, 3

**Current Emissions Reporting****Reporting Year: 2025 (Baseline Year)**

As this is the organisation's first formal Carbon Reduction Plan, the reporting year aligns with the baseline year.

Annual updates will demonstrate measurable reductions and review progress against targets.

**Emissions Reduction Targets**

To continue progress towards Net Zero, Goodwin Malatesta has adopted the following targets:

<b>Target Year</b>	<b>Total Emissions (tCO<sub>2</sub>e)</b>	<b>Reduction (%)</b>	<b>Key Measures</b>
2030	2.64	30%	Encourage EV adoption, renewable electricity, further digital optimisation, sustainable procurement
2040	1.51	60%	Further commuting reductions, office energy efficiency, supply chain engagement
2050	0.00	100%	Achieve Net Zero; residual emissions offset through verified UK-based schemes

## **Carbon Reduction Projects**

### **Completed Initiatives**

- Hybrid working model reduces commuting emissions
- Digital-first document management system (reduces paper use)
- Reduced business travel through virtual hearings and meetings
- Office recycling programme (paper, plastics, electronic equipment)
- E-waste recycling through approved providers
- Energy-efficient lighting and office equipment

These measures are embedded in business operations and will remain in effect when performing public contracts.

### **Future Initiatives**

- Transition office to renewable electricity tariff
- Encourage staff to choose green energy at home
- Carbon literacy awareness training for all staff
- Sustainable procurement policy
- Promote low-emission travel (e.g., EVs for commuting)
- Use verified carbon offsets for residual emissions as a last resort

## **Declaration and Sign Off**

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standards for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with:

- The GHG Reporting Protocol Corporate Standard
- The Corporate Value Chain (Scope 3) Standard
- UK Government GHG Conversion Factors for Company Reporting

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements. Scope 3 emissions have been reported for the required categories.

This Carbon Reduction Plan has been reviewed and approved by the Directors of Goodwin Malatesta Legal Costs Services Ltd and will be published on the company website. It will be updated at least annually to reflect progress and introduce new carbon reduction initiatives.

**Signed on behalf of the Supplier:**



**Domenico Malatesta**  
**Director**

Date: 27<sup>th</sup> February 2026

## Appendix A – Calculation Methodology

### Scope 1 – Direct Emissions

- No company vehicles or gas heating.
- **Result:** 0.00 tCO<sub>2</sub>e

### Scope 2 – Electricity

- Office electricity: £750/year → 2,780 kWh
- Emission factor: 0.18 kg CO<sub>2</sub>e/kWh
- **Result:** 0.50 tCO<sub>2</sub>e

### Scope 3 – Employee Commuting

- Hybrid commuting: 10 staff, 1–2 days/week
- Total annual mileage: 8,096 miles
- Petrol car factor: 0.28 kg CO<sub>2</sub>e/mile
- **Result:** 2.27 tCO<sub>2</sub>e

### Scope 3 – Business Travel

- 20 return trips/year to London by rail/tube
- Total mileage: 1,000 miles/year
- Rail emission factor: 0.06 kg CO<sub>2</sub>e/mile
- Reported conservatively: 0.10 tCO<sub>2</sub>e

### Scope 3 – Waste & Purchased Goods

- 5 small desk bins × 5 kg × 52 weeks = 1.3 t
- Emission factor: 0.06 tCO<sub>2</sub>e/tonne
- **Result:** 0.08 tCO<sub>2</sub>e

### Total Emissions

- **Scope 1:** 0.00 tCO<sub>2</sub>e
- **Scope 2:** 0.50 tCO<sub>2</sub>e
- **Scope 3 – Commuting:** 2.27 tCO<sub>2</sub>e
- **Scope 3 – Business Travel:** 0.10 tCO<sub>2</sub>e
- **Scope 3 – Waste & Purchased Goods:** 0.08 tCO<sub>2</sub>e
- **Total:** 2.95 tCO<sub>2</sub>e

## Notes:

- All emission factors from **UK Government GHG Conversion Factors (2025)**
- Scope 3 includes categories required under **PPN 06/21**
- Figures rounded to two decimal places
- Plan will be reviewed annually

